



DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY FORCES COMMAND
1777 HARDEE AVENUE SW
FORT MCPHERSON GEORGIA 30330-1062

REPLY TO
ATTENTION OF

AFLG-PR

1 July 1999

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Plant Clearance Automated Reutilization Screening
System (PCARSS) Contracting Information Letter (CIL) 99-31

1. The PCARSS is an excellent property tool for obtaining excess property to meet the shortage needs of contracts that are administered and managed by Directorates of Contracting (DOC). Nearly all of the FORSCOM DOCs perform disposal of contract property through Defense Reutilization Marketing Service (DRMS) and are not required to have access to PCARSS.

2. We highly recommend that property administrators (PAs) request logon to PCARSS as a screener, and access PCARSS to see the type of excess equipment available to satisfy requirements for only the shipment costs associated with moving the equipment.

3. We are currently identifying training requirements for PCARSS and need to know name and when PA personnel will be available for training. USA Material Systems Analysis Activity is consolidating training requirements for submission to SARDA for funding. After all training requirements are identified we will advise you of funding, dates and locations.

4. We have enclosed a blank application form that allows the user to request logon to PCARSS, World-Wide-Web Application as a screener. Any PA personnel interested in applying (for screener purposes only) should forward application to Alan Schantz via email or fax to DSN 367-6247 or 7285, or commercial 404-464-6247 or 7285. Please fill in only the blank lines on the attached form.

Encl
as

TONI M. GAINES
Chief, Contracting Division, DCSLOG
Principal Assistant Responsible
for Contracting

DISTRIBUTION:
COMMANDERS,
III CORPS AND FORT HOOD, ATTN: AFZF-DOC

AFLG-PR

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XVIII AIRBORNE CORPS AND FORT BRAGG, ATTN: AFZA-DC

FORT RILEY, ATTN: AFZN-DOC

FORT CARSON, ATTN: AFZC-DOC

JRTC AND FORT POLK, ATTN: AFZX-DOC

I CORPS AND FORT LEWIS, ATTN: AFZH-DOC

3D INFANTRY DIVISION (MECH) AND FORT STEWART, ATTN: AFZP-DC

101ST AIRBORNE DIV (AASLT) AND FORT CAMPBELL, ATTN: AFZB-DOC

FORT DEVENS, ATTN: AFZD-DOC

FORT DIX, ATTN: AFZT-DOC

10TH MOUNTAIN DIVISION (LIGHT INFANTRY) AND FORT DRUM,

ATTN: AFZS-DOC

FORT MCCOY, ATTN: AFRC-FM-DC

NATIONAL TRAINING CENTER AND FORT IRWIN, ATTN: AFZJ-DOC

ARMY ATLANTA CONTRACTING CENTER, ATTN: AFLG-PRC

REQUEST FOR LOGON TO PCARSS - WORLD WIDE WEB APPLICATION

(Check one)

CONTRACTOR NA or SCREENER XX

ADD NEW USER NA or CHANGE USER NA or DELETE USER NA

READ ONLY ACCESS XX or INSERT/UPDATE/DELETE ACCESS NA

FFT ACCESS (Contractor) NA REQUISITION ACCESS (Screener) XX

LOGON I.D. (Will be assigned) _____

NAME _____

LAST SIX DIGITS OF SSN _____

CAGE CODE (Required for Contractor) NA

DODAAC (Required for Screener) _____

ACTIVITY NAME _____

COMPLETE MAILING ADDRESS _____

COMMERCIAL PHONE NUMBER/EXT _____ DSN _____

FAX _____ EMAIL ADDRESS _____

COGNIZANT DCMC ACTIVITY: DCMC NA

COGNIZANT PLANT CLEARANCE OFFICER: NA

I understand that I am responsible for protection of any user identifier and password which may be issued to me and that I will comply with instructions provided. I understand my user identifier and password are unique and I will not share my unique id or password with any other user. Upon separation of my current position, I will resubmit this form to have my user access rights deleted. I am aware that I must change my password at least every 90 days.

EMPLOYEE SIGNATURE _____ DATE _____

SUPERVISOR NAME _____

SUPERVISOR SIGNATURE _____ DATE _____

DCMC DISTRICT REPRESENTATIVE NAME NA

DISTRICT SIGNATURE NA DATE NA